

MINUTES OF THE  
BOARD OF DIRECTORS MONTHLY MEETING  
OF  
LEA COUNTY WOMEN'S NETWORK  
June 14, 2010

The monthly meeting of the Board of Directors for the Lea County Women's Network was held on Monday, June 14, at 12:00 noon.

2010 BOARD MEMBERS PRESENT: Cortney Whitley (with proxy for Lynda and Mikal), Anita Braun, Dee Dutton, Sheryl Reid, Marianne Westbrook, Kyle Shepard, Louise Hudson, Corinne DiBlasi, Charlotte Smith, Sharon Clark, Mary Jane Ward

2010 BOARD MEMBERS ABSENT: Lynda Lakin

2010 CHAIRS PRESENT: Carol Crossland, Shirley Steinfath, Louise Hudson, Sharon Clark, Luanne North.

2010 CHAIRS ABSENT: Mikal Fonseca

Meeting was called to order by President Cortney Whitley at 12:04 pm. A quorum was present.

Agenda: The agenda was adopted on a motion by Marianne and a second by Mary Jane. Motion carried.

Minutes: The minutes of the previous month's meeting of May 10, 2010, were reviewed. A motion was made to approve the minutes by Corinne and seconded by Charlotte, with the following changes: The statement about "Carol's overview" should be moved from the 1<sup>st</sup> VP section to the Fundraising section. Motion carried.

President Elect: Anita Braun has no report.

1<sup>st</sup> VP - Membership/Banquet: Dee Dutton reported there is one new member from the May meeting, resulting in a total of 55 members.

2<sup>nd</sup> VP - Programs/Speakers: Mary Jane Ward announced the speaker at the June member meeting will be Joy Buhalts. In September I is the professional development meeting. Louise will use October for the Health and Wellness offering.

3<sup>rd</sup> VP - Public Relations:

- Sheryl Reid announced there will be no staffed booth at the county fair. Is still waiting to find out if there is a community (unstaffed) booth space available.
- She indicated there has not been much response on the "networking table," but she will keep it going a little longer.
- Healthy Woman slips are ready to go, thanking people for their interest in LCWN. She will have contacted these women and added them to the Friends List on the LCWN sit before the July meeting.

- Cortney asked Sheryl to take over the responsibility of getting articles written for the Hobbs News Sun. Sheryl reported Judy Hanna is anxious to work ~~with~~ *with her* on the network's articles.

Secretary:

- Marianne Westbrook announced the need for someone to take minutes at Friday's membership meeting. Corinne volunteered.
- Names of guests from the last month's meeting are needed to finalize the minutes of that meeting. Shirley will send them to Marianne.

Treasurer's Report:

- Kyle Shepard offered a report and shared financial statements ending 5-31-10. A motion was made to approve the treasurer's report by Mary Jane and seconded by Sharon. Motion carried.
- The LCWN budget was finalized on a motion by Marianne and second by Corinne. Charlotte said the cost of the website may depend on the number of members, and she will check on that to be sure we budget correctly.
- Kyle gave an update on wine tasting proceeds. More money was received, but the wine invoice of \$864 still remains to be paid.

Website Coordinator: Lynda Lakin was absent. Cortney requested we not send out the bulletin until the "kinks" can get worked out. Charlotte offered an explanation for the problem and reported that Clubrunner is working on it. It was decided there will be a bulletin hiatus for a month to see if the problem is rectified.

Mentoring Director: Louise Hudson gave an update on the Albertson's program. The program is continuing, must be used for youth, and so funds the mentor program. Last year we received \$171.20 (in 2009) and using the program is now more user friendly than in the past.

Scholarship Director:

- A Declination Letter suggested by Cortney was approved (with more specification on "written expression" to include "one page biography with proper written expression, spelling, and grammar") on a motion by Marianne and second by Sharon. Motion carried.
- The Acceptance Letter was approved on a motion by Sharon and second by Louise. Motion carried.
- The Acceptance Contract with the added space to specify the date of the "upcoming semester" (i.e., Fall, 2009, or Spring, 2010) was approved on a motion by Sharon and second by Louise. Motion carried.
- The Applicant Rating Scale was reviewed with minor changes made to all items 1-6. It was approved (with amendments) by Mary Jane and a second by Sheryl. Motion carried.
- Andrea Day (NMJC) and Lissete Terrazas (USW) will receive scholarships again this time. It was approved on a motion by Louise and second by Marianne. Motion carried.
- Cynthia Baeza (USW) was approved for a scholarship at USW on a motion by Sharon and second by Mary Jane. Motion carried.
- Heather Adams (NMJC), Jessica Llenez (NMJC), and Krislynn Gibbs (USW) were approved for scholarships on a motion by Marianne and second by Dee. Motion carried.

Electronic Communications: Charlotte Smith had no report.

Past President: Sharon Clark had an item for new business.

Committee Reports:

- Finance: Carol Crossland had no report.
  - Guest Relations: Shirley Steinfath had no report.
  - Health/Wellness: Louise Hudson had no report.
  - Fundraising: Mikal Fonseca was absent; no report.
  - By-Laws: Sharon Clark had no report.
  - Professional Development: Luanne North had no report.
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Old Business:

- There was no old business.

New Business:

- It has been three months of the Special Invitation Project. Only one person has applied for membership as a result. Cortney will need Sheryl to send out notices to the membership requesting nominees each month. On a motion by Kyle and second by Anita it was decided to continue the Special Invitation Project for another three months. The board is asked to help Shirley handle the situation when people "just show up" for a meeting as happened at last month's evening meeting.
- Each person was asked to create a "duty list" to be handed down to the next year's person. This should be more detailed and specific than the list of duties now in use.
- The Casino meeting location was discussed. A new person from the Casino (Kevin Miller) has contacted Cortney and offered to let us meet in the mezzanine, since many people were interested in that location. The cost of food was also discussed with Kevin, and the food can be offered in the \$8-10 range. Mary Jane will be in touch with Kevin to follow up on this. On a motion by Anita and second by Louise it was decided to move the meeting to the mezzanine and have meals in the \$8-10 range. Motion carried.

Other Business:

- The next membership luncheon will be Friday, June 18<sup>th</sup>.
- The next board meeting will be held on Monday, July 12<sup>th</sup>.
- Louise announced that Wal Mart has a program similar to Albertson's. Cortney took the form.

*grant*

Adjournment: There being no further business, the meeting was adjourned at 1:36 p.m.

*Signature on file*